

M O R In Motion

Madera, Oakhurst, Reedley Continuous Quality Improvement
Vol. 2 · December 2013

Message From the President

Dear Madera, Oakhurst, and Reedley —

As we wrap up the fall 2013 semester (and my first semester), I wanted to take a moment to say thank you to all of you for the work that you do on behalf of our students and communities. It has been such a joyous experience to come to RC and see all the great effort put forth in Madera, Oakhurst, and Reedley.

There has been so much effort on the many task forces and committees at the College and districtwide with tremendous results. Many plans are in place including our own Strategic Plan and more are still to come such as the Districtwide HR Staffing Plan and the RC Staffing Plan. This has been a monumental undertaking that requires a firm commitment to implementation and continuous improvement. Not only do we have to plan the work, but we must also embark on the harder task to work the plan WHILE revising it.

A very visible and significant result came during the November 4, 2013, ACCJC follow-up site visit. The visitors were very pleased with the efforts and submitted a favorable report to ACCJC. The commission meets in January and we should hear soon afterward regarding any further follow-up. In the meantime, our mid-cycle report is due in 2014, so we will begin the process of preparing that document as soon as we come back for spring semester.

I look forward to seeing you all back on Opening Day. As promised, this will be a different Opening Day that not only includes faculty and managers, but also invites classified professionals who can attend while keeping the College operating. The day will have two significant activities under the guidance and planning of the Institutional Learning Outcomes Task Force. Please support our ILO Task Force members through your participation and input. They need your help in guiding their next steps.

Dr. Sandra Caldwell,
President



The Reedley College Strategic Plan Strategic Directions

1. Student Success
2. Student Access and Services
3. Teaching and Learning
4. Economic and Workforce Development
5. Organizational Development and Effectiveness
6. Communication



Top 6 Objectives

- 1.3 Increase student engagement to facilitate retention & completion rates
- 2.1 Evaluate offerings to ensure sequencing that will allow completion in timelier manner
- 3.1 Align curriculum to increase certificate and degree completion
- 3.2 Improve courses/programs through multiple measure analysis
- 5.2 Ensure instruction and services are equitable and consistent across RC locations
- 5.3 HR Staffing Plan aligned with district



Strategic Plan Progress Report

The Reedley College Strategic Plan consists of six strategic directions. Within these directions there are 25 objectives which are to be addressed over the next four years. These objectives will be addressed in a systematic fashion in hopes of fostering a culture of continuous quality improvement at Reedley College. The first three points of focus have been identified: to improve program review (SP 3.2), provide equitable programs and services across all locations (SP 5.2), and develop a human resources staffing plan in alignment with the district plan (SP 5.3). Progress has been made on all three of these goals.

The first objective to improve program review has two components, program review and institutional learning outcomes. The Program Review Committee has been working to strengthen the Program Review process and will be purchasing software that will digitize the reports. The committee is also in the process of writing Cycle 4 of the Program Review Handbook. In addition, an Institutional Learning Outcomes (ILO) Task Force was created to develop metrics and measures for assessing what students have learned when they graduate with an associate degree from RC. The task force will focus the entire campus on our ILOs by facilitating a strategic planning exercise at spring 2014 Opening Day. Details are provided in the Opening Day section below.

The second objective regarding equitable programs and services was tasked to the Student Success Committee and Distance Education Committee. A new law (SB 1456) has renamed the Matriculation Program (enrollment of students) to the Student Success Support Programs. An examination of RC campus committees found many of them doing the same work. Therefore, there is now a new structure in place with the Student Success Committee as the umbrella committee and creating an Enrollment Management subcommittee and a Basic Skills subcommittee. In addition, the Matriculation Committee was folded into the Student Success Committee. These changes were made to eliminate duplication of efforts, and to improve the efficiency of these campus committees when addressing student success. In January, the Student Success Committee will begin an inventory of what we do at each location and then complete a SWOT (strengths, weaknesses, opportunities, and threats) analysis. To help support the distance education aspect, our DE Coordinator, David Borofka, will move to 100% release time to put together a plan for how RC might move forward with a cohesive DE program. David has a conversation on DE slated for flex day to help gather information and direction from faculty.

The third objective is to develop a human resources staffing plan in alignment with the district plan. President's Cabinet along with Bill Turini and Mary Helen Garcia who serve on the districtwide taskforce began the process. They started with a framework for what needs to be included in a staffing plan incorporating current efforts including substantiated Program Review requests and the faculty prioritization ratings. This will be done concurrently with the district's human resources staffing plan.



Opening Day

There will be a change in the format of the Opening Day Conference which will be held January 9, 2014. There will be two main activities that will require input from everyone on campus.



First we will review the Institutional Learning Outcomes (ILOs). The students graduating with an associate degree from Reedley College will be able to meet the following student learning outcomes: communication skills, critical thinking and information literacy, global and community literacy, and personal development.

Second, faculty, staff, and students will be participating in an activity that will give ideas to the ILO task force on ways to achieve and measure the ILOs. The results of the activity will be reported in the March 2014 M.O.R. in Motion Newsletter. ILO Task Force members include Eileen Apperson-Williams, Sandra Caldwell, Linda Carvalho Cooley, Stephanie Curry, Jan Dekker, John Fitzer, Angelica Flores, Nancy Frampton, Randy Genera, Melanie Highfill, Michelle Johnson, Anna Martinez, Jim Mulligan, and Michelle Stricker.

Tech Bite

On today's campuses, technology plays an important role in helping students and instructors meet their academic and career goals. Two upgrades in our technology will be taking place soon. The city of Reedley has approved our permit for a CVIN circuit. This means our network will be upgraded from 46 MB to 1 GB in January. This wider bandwidth will allow a much faster connection to the internet. If you are accessing YouTube and other media in the classroom it will work much better. In February or March, RC will replace its six year old wireless system with an Aerohive wireless system that will allow much faster access for smart phones, tablets, etc. to our network.



Educational Master Plan

In March 2010, Reedley College published its Educational Master Plan (EMP). This comprehensive plan provides specific direction and parameters for the implementation of programs and activities relating to the educational and support service programs of the College through the year 2025. The EMP Review Ad Hoc Committee has prepared a progress report which includes an update on what has been done on each of the recommendations in the EMP. Campus committees will be forwarded sections of the EMP for revision. The new EMP will include Madera and Oakhurst. After the work is complete, an amended version of the Educational Master Plan will be written for approval by the various constituents. In addition, the District has agreed to provide external (demographic) data analysis every four years. The new EMP will help Reedley College provide better services to students and the community.

Student Services

The Reedley College Student Services is excited about the pending opening of our new Reedley College Transfer Center. We anticipate a spring 2014 grand opening. Over a year ago, a task force comprised of several Student Services personnel guided the discussion of the Center layout and eventual counseling spaces. Our Student Services Leadership Council (SSLC) reviewed the work of the task force in early fall. The Transfer Center will provide services for students intending to transfer to a university. Counselors will be available to provide a variety of these transfer related services with a tremendous impact for years to come!



A District Wide Enrollment Management Task force (DEMT) was developed to begin the process to identify EP and is currently finalizing the EP registration matrix to be presented for board approval in January 2014. If you would like to more information on the EP draft or these changes please contact any of the Madera/Oakhurst/Reedley (MOR) representatives on the DEMT: Letty Alvarez, Donna Berry, Chris Spomer and Michelle Stricker.

Changes to Priority Registration

State Law (SB 1456) has changed Priority Registration for fall 2014. The California Community Colleges Board of Governors has taken steps to establish a system-wide enrollment priority that rewards students who are making progress toward their educational goals. In order for students to be considered fully matriculated they need to have completed college orientation, assessment, and have a Student Educational Plan (SEP).

The order for priority registration is as follows:

1. Active military, veterans, foster youth, CalWORKs, DSPS, and EOPS who are fully matriculated, in good academic standing and do not have more than 90 units.
2. Continuing students who have completed SEPs, in good academic standing, and do not exceed 90 units will be prioritized as follows:
 - a. Students entering last semester for completion (based on a one-time appeal)
 - b. Students who are members of approved special groups
 - c. All other continuing students
3. First-time students who are fully matriculated will register in the following order:
 - a. Students who participate in Reg-to-Go (RTG)
 - b. Students from non-RTG feeder high schools
4. Continuing students without SEPs, in good academic standing, who do not exceed 90 units
5. New students who are not fully matriculated
6. All remaining students who are not in good academic standing or exceed 90 units
7. High School Enrichment students

Please encourage students to fill out an SEP before priority registration begins in March.



ACADEMIC SENATE CORNER

In November the Reedley College Academic Senate elected its 2014 officers:

President — **Stephanie Curry**
(Chair of Equivalency Committee)

Vice President for Senate Business — **Rick Garza**
(Chair of the Faculty Professional Development Committee)

Vice President for Curriculum — **Pam Gilmore**
(Chair of the Curriculum Committee)

Secretary — **Emily Berg**

Representative to the Academic Senate for
California Community College (ASCCC)
— **Lore Dobusch**

Past President — **Jeff Ragan**

MOFA President — **Kirsten Mattox**

Join us for one of our Academic Senate Meetings on 2nd and 4th Tuesdays of the month at 2 p.m. (RC LRC 104, MC AV1-101D and OC-7) or contact any executive committee member with questions.

Next meeting, January 28, 2014



The Academic Senate nominated the RC STEM program for the Academic Senate for California Community Colleges (ASCCC) Exemplary Program award.

CLASSIFIED SENATE CORNER

Here are the current Classified Senate Members for 2014.

President — **Nate Saari**

Vice President — **Stephanie Doyle**

Secretary — **Corinna Lemos**

Treasurer — **Luann Aldape**

Past President — **Juan Tirado**

Area 1 — **Rene Hernandez**

Area 2 — **Barbra Mendoza**

Area 2 — **Jeff Arends**

Area 3 — **Michelle Johnson**

Area 3 — **Mary Lou Wright**

Area 4 — **Mia Navarro**

Area 4 — **George Sanchez**

Area 5 — **Jim Mulligan**

Area 5 — **Julie Current**

Area 6 — **Claudia Hernandez**

Area 6 — **Yolanda Garcia**

Area 7 — **John Cunningham**



The Classified Senate coordinated a winter coat drive and distributed 350 coats to those in need on November 23.

Everyone is welcome to attend our Classified Senate meetings the 3rd Monday of each month at 2 p.m. (RC-PCR, MC AV1-207, OC-8, and WI AC1-149). Please feel free to contact any one of us for questions or assistance.

Next Meeting, December 16, 2013



State Center Community College District