

SARS·GRID

Scheduling and Reporting System

Overview:

SARS·GRID, our core product, is a web-enabled easy-to-use appointment scheduling software system used to maintain advisor schedules. It has an intuitive row and column structure that makes it easy to view and update quickly. In addition to scheduling individual appointments, SARS·GRID is also used to track group appointments (for example, orientations) and to process walk-ins.

Some Features:

- Multiple users and departments are supported.
- Each department controls access to its own schedules and student data.
- Schedules may be viewed by advisor or by date.
- Permits individual and group appointments.
- Tracks walk-in students in order of arrival and calculates waiting time.
- Walk-in registration and appointment booking trigger a warning message if any potentially conflicting appointments are found in the database.
- A web-based component allows students to make or cancel their own appointments. (An SSL certificate is highly recommended to enhance security.)
- Color-coded slots for appointments and activities allow for easy viewing.
- Variable length appointments and activities are supported.
- Multiple criteria search feature makes it easy to find appointment availability.
- Multiple student ID formats are supported (for example, school assigned ID and SSN).
- Search by name feature facilitates scheduling when a student's ID is not known.
- Locate a student's existing appointments using the student log.
- Print appointment reminders on labels or full sheets of paper or send via e-mail.

- Innovative pop-up messages alert users to critical information.
- Record attendance effortlessly as “show” or “no show”.
- Specially designed screen for advisors provides detailed schedule and appointment information.
- Pop-up messages notify advisors of appointment arrival.
- Note feature permits advisors to conveniently view and record secured notes about students.
- Meeting maker feature searches for commonly available times for selected individuals.
- Optional web accessible feature allows advisors to work with their schedules off-site.
- Export schedules feature enables advisors’ schedules to be exported to their Microsoft Outlook calendar.
- An integrated e-mail feature enables easy communication between advisors and students.
- Works with client server databases, such as SQL Server.
- Automatic downloading of updates keeps your system current.
- Built-in data interface works with the host computer, including Datatel, Oracle, PeopleSoft and SunGard Higher Education.
- Allows end-users to create other reports beyond what is provided using a 3rd party reporting tool.

Budget Savings:

SARS-GRID reduces costs by decreasing the need for staffing resources, minimizing unnecessary paperwork, and preventing scheduling conflicts. By storing student identifying information, SARS-GRID increases scheduling efficiency, allowing for quicker and more accurate scheduling. In addition, SARS-GRID captures valuable income-enhancing data, resulting in maximized reimbursement to the college.

The cost of a single, one-time site license covers multiple departments on a campus and includes the first year of support. Thereafter, support may be renewed annually for a nominal fee. Training is extra.

Large Capacity:

SARS-GRID has the capacity to meet the needs of multiple service sites within a school.

Note: School supplies server and Microsoft SQL Server (software).